

VRQA2013-210
RTO 6325



Victorian Registration &
Qualifications Authority

Mr Peter O'Connor
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K.Y.M. (Victoria) Inc
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Dear Mr O'Connor

Renewal of Registration Audit

I am writing to you in relation to the audit of the application for renewal of registration of K.Y.M. (Victoria) Inc registered as a Registered Training Organisation (RTO) pursuant to Part 4.3 of the *Education and Training Reform Act 2006 (ETR Act)*.

It is a condition of the *Education and Training Reform Act 2006* that a RTO must comply with the minimum conditions and standards and any guidelines for registration including the *Australian Quality Training Framework Essential Conditions and Standards for Continuing Registration (AQTF)* and the *VRQA Guidelines for VET Providers (VRQA Guidelines)*.

An independent audit on 9 and 10 July 2013 assessed the compliance of K.Y.M. (Victoria) Inc against these standards for the purpose of renewal of registration. I note that you accepted the findings of the **AQTF** audit report and the **VRQA Guidelines** audit report in full and that you provided extensive comments on the draft audit reports which were provided to you by the auditor and evidence of rectification of all the non-compliances identified at the audit.

I enclose copies of the final audit reports for your attention. It is pleasing to note that the audit reports now indicate full compliance with the **AQTF** and with the **VRQA Guidelines**.

On the basis of the findings I have decided to renew the registration of K.Y.M. (Victoria) Inc as a registered training organisation until **31 August 2018**.

I note that as K.Y.M. (Victoria) Inc is in receipt of funding from the Adult, Community and Further Education Board, it is automatically exempt from the principal purpose requirement under section 4.3.16(4A)(e) of the **ETR Act**. I also note that your organisation meets the financial viability requirements in compliance with the **ETR Act**.

Should you have concerns about the conduct of the registration/audit process please address these in writing to the Complaints Manager, VRQA, GPO Box 2317, Melbourne, 3001.

If you have any further questions, please contact Ms Julie Florence on (03) 9032 1560 or email florence.julie.e@edumail.vic.gov.au.

Yours sincerely

A handwritten signature in green ink, appearing to read 'Lynn Glover'.

LYNN GLOVER
Director, VRQA

27 August 2013